



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 1)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
GOVT. SWAMI VIVEKANAND COLLEGE, BODLA, KABIRDHAM  
C-21680**

**Kabirdham  
Chhattisgarh  
491995**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	GOVT. SWAMI VIVEKANAND COLLEGE, BODLA, KABIRDHAM Kabirdham Chhattisgarh 491995	
2.Year of Establishment	2007	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	5	
Programmes/Course offered:	5	
Permanent Faculty Members:	3	
Permanent Support Staff:	6	
Students:	1141	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. A co-educational College serving the tribal population 2. A College providing higher education opportunities to one of the most backward rural areas. 3. Reasonably good will in the local community for its role in the educational upliftment of the region.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 11-06-2022 To : 12-06-2022	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. P FAZUL RAHAMAN	Vice Chancellor,Dr Abdul Haq Urdu University
Member Co-ordinator:	DR. SUBBURAJ SRINIVASA RAGAVAN	Professor,BHARATHIDASAN UNIVERSITY
Member:	DR. SHRIPRABHU CHAPKE	Principal,SMT. LAXMIBAI RADHAKISAN TOSHNIWAL (LRT) COLLEGE OF COMMERCE
NAAC Co - ordinator:	Dr. Vishnu Mahesh K R	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	<b>The Institution ensures effective curriculum delivery through a well planned and documented process</b>
1.1.2 QIM	<b>The institution adheres to the academic calendar including for the conduct of CIE</b>
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<b>Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum</b>
1.4	Feedback System

### Qualitative analysis of Criterion 1

The College was established in 2007 by Government of Chattisgarh, college is affiliated to Hemchand Yadav Vishwavidyalaya, Durg. The college has undergraduate faculties of Arts, Commerce and Science and Post-Graduation in Commerce and Sociology. The College follows the curriculum prescribed by the University as an affiliated college. Conventional classroom teaching is blended with use of ICT equipment's including computers, Laptops, Wi-Fi and useful websites. The College offers the undergraduate programmes in annual mode and Post Graduate programmes in semester mode. The college has made attempts to take care of inculcating values related to environment and sustainability through various practices and programs under NSS. Institute organized special programs on gender equality, sensitization and invited talks on relevant themes. Blood Donation Camps are regularly organized. NSS volunteers are sent for disaster management activities so that students understand their social responsibility. NSS unit is active and has regularly arranged social and cultural activities in the college and adopted nearby village. Frmal feedback from students, teachers, alumni, parents and employers on various aspects of the curriculum and teaching are taken.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	<b>The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners</b>
2.3	Teaching- Learning Process
2.3.1 QIM	<b>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>
2.3.2 QIM	<b>Teachers use ICT enabled tools for effective teaching-learning process.</b>
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	<b>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b>
2.5.2 QIM	<b>Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient</b>
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<b>Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.</b>
2.6.2 QIM	<b>Attainment of programme outcomes and course outcomes are evaluated by the institution.</b>
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

The college admits students mostly from the Bodla block and nearby areas of Kabirdham district. Remedial classes are conducted for students with poor learning abilities and also for the SC/ST and minority students. Students are provided guidance for various entrance coaching, participation in inter collegiate competitions, presentations etc. In addition to the lecture method, the college uses activities like seminars, projects, MCQs, group discussions, and communication enhancement sessions etc. in some programmes. Experiential learning opportunities are provided through industry visits, participation in rural surveys, study tours to a limited scale. The college follows the academic calendar in the beginning of the year as announced by the University. The teachers prepare teaching plan at the beginning of the year and maintain teaching diary. The Diaries maintained by the teachers are verified by the Principal every month for checking variations. Non-adherence to the plans are analysed and corrective measures are taken. Attempts could be made by the college to ensure that these are brought to the notice of all the stakeholders by hosting the same in the college website and publishing in the prospectus. Student enrollment is good. The program outcomes and program specific outcomes are displayed on university website. Students are made aware of the learning outcomes through the principal address. The outcomes are published at the college website and notice board also. PSOs, POs and COs are available in the college website. The faculty members analyse the results of different examinations and take steps for its improvement. However, the attainments of outcomes are yet to be an integral part of the institution.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	<b>Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge</b>
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	<b>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.</b>
3.5	Collaboration

#### Qualitative analysis of Criterion 3

College has no research policy. Inadequate research infrastructure facilities and resources. Being a post graduate department, faculty need to get involved in research activities Research publications are inadequate. Post-Graduate students are carrying out research and filed projects related to existing social problems/local issues. Extension activities are carrying out by visiting the nearby villages and interaction with the public, awareness programs on Environment, Pollution, Water Preservation and Health & Hygiene are being organized through NSS. Seven-Days Camp organized in the village, Swachh Abhiyan is arranged in the village rallies. Swachhta Hi Sewahai, AIDS Awareness, Vaccination, De-addiction, Malnutrition Awareness and Drives are launched every year. Medical Check-Up and Women Empowerment programs are also being organized. It is yet to set up incubation centre for innovation, creation and transfer of knowledge. The institution has no provision for any seed money to the teachers for research.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	<b>The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</b>
4.1.2 QIM	<b>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</b>
4.2	Library as a Learning Resource
4.2.1 QIM	<b>Library is automated using Integrated Library Management System (ILMS)</b>
4.3	IT Infrastructure
4.3.1 QIM	<b>Institution frequently updates its IT facilities including Wi-Fi</b>
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	<b>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>

#### Qualitative analysis of Criterion 4

Land area of 5.4575 acres and building of the college has been constructed with an academic built up area of 8314.68 sq.ms. College has 06 numbers of well spacious, well ventilated and well-furnished classrooms with facilities for conventional chalk-talk method and also use ICT enabled teaching methods. College Library is

functioning with the minimum number of books, which need to get strengthened to cater the academic needs of teachers and faculty members. Students are issued books using their library cards. Library has reading space and e-surfing centre which is open for students and staff. Library Automation and access to e-resources in NLIST, DELNET and INFLIBNET are required to be initiated. The college has broadband connection of 10 mbps wi fi connection strengthening the teaching and learning process. Teachers and students can access Wi-Fi facility in the campus. College infrastructure and facilities are maintained periodically. Limited sports facilities available. There are lab facilities extended for science students.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	<b>Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)</b>
5.4	Alumni Engagement
5.4.1 QIM	<b>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>

Qualitative analysis of Criterion 5	
<p>Student council is formed as per State Government Higher Education Department and functioning. Council organizes various seminars pertaining to student personality development, environmental awareness freshers and annual college fest (lokrang). Student Grievances are addressed with representation of student council. Students are availed scholarship and fellowship as per the state government norms. Grievance redressal mechanism is existed as per the government norms and guidelines. Students participation and activities are at minimal level as only few of the students who have got awards for the assessment period. An Alumni association exists but is not formally registered. They participate occasionally in conducting various programs for students' progression and their overall development and interact with students. The alumni Association helps in connecting the student's fraternity, organising social events.</p>	

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<b>The governance of the institution is reflective of and in tune with the vision and mission of the institution</b>
6.1.2 QIM	<b>The effective leadership is visible in various institutional practices such as decentralization and participative management</b>
6.2	Strategy Development and Deployment
6.2.1 QIM	<b>The institutional Strategic / Perspective plan is effectively deployed</b>
6.2.2 QIM	<b>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.</b>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	<b>The institution has effective welfare measures for teaching and non-teaching staff</b>
6.3.5 QIM	<b>Institutions Performance Appraisal System for teaching and non-teaching staff</b>
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	<b>Institution conducts internal and external financial audits regularly</b>
6.4.3 QIM	<b>Institutional strategies for mobilisation of funds and the optimal utilisation of resources</b>
6.5	Internal Quality Assurance System
6.5.1 QIM	<b>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</b>
6.5.2 QIM	<b>The institution reviews its teaching learning process, structures &amp; methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</b>  <b>( For first cycle - Incremental improvements made for the preceding five years with regard to quality</b>  <b>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )</b>

#### Qualitative analysis of Criterion 6

Various Committees helps the institution in developing academic, co-curricular and extracurricular activity. Operational autonomy is provided to the individual departments/sections. Finance, infrastructure and transfer-posting, sectioned of new post, commencement of new courses or programme are handled by Department of Higher education. The departments decide on the workload, lecture schedule, field trips and educational tour, books to be purchased for the library and procurement of departmental items. The college follows the rules and regulations of state government and affiliating university. The various committees are made in charge of implementation of action plans. IQAC is active, it collects the feedback from the students regarding efficiency/performance of teachers and college. The coordinator reviews the performance of students and teachers and gives the feedback for improvement and quality enhancement. Regular meetings are conducted by IQAC. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system. College vision and mission is reflected in the

functioning of the institution. The principal, HODs and various committees ensure leadership in terms of academic and administrative requirements. Principal conducts regular meeting with departmental heads, conveners of different sub-committees and student council to discuss the policies and plans and their ways of implementation. Being a government college, organization structure, management, governance are as per the rules and regulations of State government. The welfare measures as applicable as per the state government rules are being enabled. Annual confidential report both teaching and non-teaching staff is in practice, which is scrutinized through the HODs, Principal and submitted to Commissioner, Department of Higher Education. Financial Administration and Auditing as per the rules of the Accountant General of Chattisgarh which is being carried out timely and properly. Institution needs to get efforts for financial resources mobilization. Strategies for mobilization of funds for the development of the college need attention of the college. No special measure the college has taken so far. The regular organization of Blood Donation Camps, Swachh Bharat Abhiyan, and other national and international commmorable days, events and festivals, like National Youth Day, International Women’s Day, Kargil Diwas, Army Day, International Mother Language Day, World Environmental Day, International Day to Biological Diversity and so on organized through NSS and other committees.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	<b>Measures initiated by the Institution for the promotion of gender equity during the last five years.</b>
7.1.3 QIM	<b>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</b> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• Biomedical waste management</li> <li>• E-waste management</li> <li>• Waste recycling system</li> <li>• Hazardous chemicals and radioactive waste management</li> </ul>
7.1.8 QIM	<b>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</b>
7.1.9 QIM	<b>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</b>
7.1.11 QIM	<b>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</b>
7.2	Best Practices
7.2.1 QIM	<b>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</b>
7.3	Institutional Distinctiveness
7.3.1 QIM	<b>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</b>

#### Qualitative analysis of Criterion 7

Admission is transparent and merit based. The college addresses the issues of gender sensitivity by taking care of the Safety & Security in general and girls in particular through its active Students Welfare Cell, Sexual



Harassment Prevention Cell, Grievances Redressal Committee and Anti-Ragging Cell. The college has installed some CCTV cameras at different strategic locations. Programmes on gender equality and women empowerment are organised frequently. Well ventilated girls and boys common room with all facilities needs to be provided. It has no planned provision for solid, liquid and e- waste management. Liquid waste directly goes to trees and plants. Rainwater harvesting system is available. To promote green practice the institute advocates for use of bicycle and public transport, plastic free campus, green landscaping with tree and plants. Extension activities like NSS, Gender Cell, student association were carried out. Anti- Ragging acts as key-factor in maintaining Tolerance and Harmony among students. Campus Discipline Cell, Student Grievance Redressal Cell, Women Grievance Cell are also functioning well. Sports Meet, Games, competitions, National and International days, youth day, clean drive, Beti Bachau (Save girl child), Beti Padhao (girls co-education), etc and various rallies were organized by the institution. Good practices save life and donate blood, swachata abhiyaan (cleanliness) were adopted. Students actively participating and performing in cultural activities pertinent to the region. Green audit is being initiated.

### Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

#### Overall Analysis

##### Strength:

- College offers UG programme like B.A., B.Sc., and B.Com and PG courses in Commerce and Sociology in tribal region.
- Admission process is transparent and merit based.
- The cross- cutting issues and values are promoted among the students through NSS, NCC, sports, cultural and extension activities.
- Active participation in various sports activities as well as other co-curricular within and outside the campus.

##### Weaknesses:

- Lack of infrastructure such as sufficient class rooms, ICT enabled class rooms, modern lab, auditorium, indoor sports hall, hostel, health care centre, staff quarter etc.
- Old conventional method of chalk blackboard system is followed due to lack of sufficient ICT tools and well-equipped facilities.
- Lack of sufficient classrooms for further opening of new courses/programmes.
- Lack of sufficient labs for different science streams.
- Drop-out rate of girls students is high.
- Limited scope for research.
- Lack of faculty members (teaching & non-teaching).
- Student teacher ratio is too high while shortage of permanent teaching faculty poses heavy work load on faculty members.

##### Opportunities:

- Scope to expand infrastructure involving stake holders, which can mitigate introduction of relevant new programmes.
- Develop qualities parallel to other field to build sense of confidence and leadership qualities and choose right career options among students.

- State government support to SC/ST/BPL students through free books (bpl) and all educational requirements of the students.
- Ample opportunities for staff to participate in various faculty development programmes/seminars/conferences and publish books and research papers.
- Promotion of inter-disciplinary and sponsored projects

#### **Challenges:**

- To fulfil the educational needs of the economically weaker section.
- Containing dropout rate of female students due to early marriage social practices
- Influencing the government to appoint regular faculty as per requirement
- Raising funds to have better infrastructure
- Networking and strengthening relationship with stakeholders of the institute.
- Developing a multi-disciplinary and multi-faceted approach to learning and teaching.
- Tackling diversity, accessibility and affordability with respect to “Education for all.”
- Creating Industry linkages for research, internships and employment

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Immediate recruitment of adequate regular teaching, non-teaching and technical staff.
- Infrastructure in terms of class rooms, laboratories, common facilities and compound wall need to be constructed on priority
- Library facilities in terms of space, ICT, Print and E-resources need to be augmented.
- Research milieu need to be created
- Faculty should attend, organize seminars, symposia, conferences etc.
- Teacher qualifications need to be upgraded
- Research funding, guidance and publications should be explored by the faculty
- Linkages with industry, Alumni and other stake holders need to be strengthened.
- Placement cell need to be established
- Students demands Post-Graduate programmes in Sciences, social sciences etc

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**



Sl.No	Name		Signature with date
1	DR. P FAZUL RAHAMAN	Chairperson	
2	DR. SUBBURAJ SRINIVASA RAGAVAN	Member Co-ordinator	
3	DR. SHRIPRABHU CHAPKE	Member	
4	Dr. Vishnu Mahesh K R	NAAC Co - ordinator	

**Place**

**Date**